

OSHA Reporting Policy

Purpose

The updated reporting requirements are not simply paperwork but have a life-saving purpose: It will help staff prevent future injuries by identifying and eliminating the most serious workplace hazards.

Beginning January 1, 2015, covered employers are required to report to the Occupational Safety and Health Administration all workplace fatalities, inpatient hospitalizations, amputations, and loss of an eye(s) within specified time frame as listed below:

Policy

RCIL will have three options for reporting these severe incidents to OSHA.

1. Call the nearest area office during normal business hours
 - **RCIL is in Region 2**
201 Varick Street, Room 670
New York, New York 10014
(212) 337-2378 Land-line (212)
337-2371 Fax
2. Call the 24-hour OSHA hotline at 1-800-321-OSHA (1-800-321-6742)
3. Report online at www.osha.gov/report_online.

What to Report within 8 Hours?

- All work related fatalities

What to Report within 24 Hours?

- Inpatient hospitalizations
- Amputations
- Loss of an eye(s)