



**RCIL Consumers, Participants, Colleagues and Community Partners ,**

**In order to continue ensuring the safety and health of our employees and participants, effective immediately, all RCIL offices are closed to outside visitors. However, we will remain operational in order to provide excellent customer service during these difficult times.**

**In the event you need to speak with an RCIL employee, please contact them by phone or email.**

**Call 315-797-4642 if you are unsure of a number to call.**

**If you have documents to send to us, please send them to:**

**PO Box 210, Utica, NY 13503**

**Thank you again for your sensitivity and collaboration as we implement the appropriate solutions to address the ongoing evolution of COVID-19.**

**Stay Healthy,**